

CONSTITUTION

1. NAME

The name of the Association shall be "The Association of Integrated Schools New Zealand" (AIS NZ).

2. COMMON CHARACTERISTIC

The common characteristic of the Association is that Members shall represent schools which have been integrated into the state system of education under the terms of the Integration Act and whose Special Character as defined in their Integration Agreement indicates a commitment to spiritual truths and moral values and / or a particular educational philosophy.

3. REGISTERED OFFICE

The registered office of the Association shall be at such a place as a General Meeting may from time to time determine.

4. INTERPRETATION

In these rules, unless a contrary intention appears.

"The Association" means "The Association of Integrated Schools New Zealand".

"The Executive" means the members of the executive for the time being appointed under Rule 13 of this Constitution.

"Year" means the financial year of the Association, which shall extend from the 1st day of January in any year until the 31st day of December in that year.

"Resolution" means a resolution passed by the majority of those voting at any general or committee meeting of the Association.

"Special Resolution" means a resolution passed by two-thirds majority of those eligible to vote at a general meeting of the Association.

"Integrated School" means a school operated under the provisions of the Integration Act.

"Integration Act" means the Private Schools' Conditional Integration Act 1975 and any amendments thereof.

"Integration Agreement" means an agreement pursuant to the Integration Act.

"Proprietor" means that organisation which has entered into an Integration Agreement.

"Member" means that person whom or school which qualifies for membership under Rule 6 of this Constitution.

"Member School" means those schools which qualify for membership under Rule 6 of this Constitution.

Words importing the masculine gender shall be deemed to include the feminine and words importing the singular shall be deemed to include the plural.

5. OBJECTS AND CHARITABLE PURPOSE

The objects of the Association shall be:

1. to advance education in New Zealand and in particular to advance education in New Zealand which includes a commitment to teaching spiritual or moral truths and values or a particular educational philosophy;
2. to safeguard and promote the interest of Integrated Schools, particularly Member Schools;
3. to encourage the formation of new Integrated Schools, particularly those who will be eligible for membership of the Association;
4. to promote public interest in and support for Integrated Schools, and particularly those who are members of the Association;
5. to safeguard and improve the terms of employment and working conditions of those working in Member Schools;
6. to act in co-operation with the government or any other institution, Authority, Board, Society, Association or Committee working for the advancement of education and the promotion of the objects of the Association;
7. to affiliate with any other Association or organisations which have similar objects;
8. to do all things as are incidental or conducive to the attainment of the above objects or any of them; and in constructing the foregoing objects, the constructions of any clause shall not be construed or restricted by reference to any other clause.

6. MEMBERSHIP

a. Member Schools:

Member Schools shall be those schools who have the common characteristic described in Clause 2 of this Constitution and whose Proprietors accept an invitation to be a member of the Association from the Executive of the Association.

b. Individual Membership:

Honorary Members shall be persons elected to honorary membership by special resolution at a general meeting of the Association for special services rendered to the Association or for furtherance of its objects.

All Member Schools shall be members of the Association of Proprietors' of Integrated Schools PROVIDED THAT the Executive may by ordinary resolution resolve to waive the requirement for membership of the

Association of Proprietors' of Integrated Schools in exceptional circumstances.

7. SUBSCRIPTIONS AND ENTRANCE FEES

Amount

Subscriptions and fees for Member Schools shall be determined by a resolution passed at an Annual General Meeting and shall remain in force until and unless altered at a subsequent Annual General Meeting.

Due Date

All subscriptions shall fall due each year on the 1st day of July each year and shall be in arrears if not paid by the 30th day of September.

Due Date of Other Fees Owning

Fees other than subscriptions shall be in arrears if not paid within three months of notice of same being given.

8. MODES IN WHICH MEMBER SCHOOLS CEASE TO BE MEMBERS OF THE ASSOCIATION

Where the subscription or other fees of any Member School shall fall into arrears as defined in Rule 7, such a Member School may, by resolution of the Executive, be suspended from membership of the Association or be expelled from the Association if the subscription or other payments are in arrears for twelve months or more. Such suspension or expulsion from membership should not exempt a Member School or Member from payment of monies owing up to the date of suspension or expulsion. If however, such a Member School or Member shall give to the Executive a satisfactory explanation for such delayed payment they may, at the discretion of the Executive and upon full payment of all arrears, be readmitted to membership.

Resignations

Any Member School may resign from membership of the Association by giving notice in writing to the Secretary of their intention so to do. Subject to performing all their obligations under these rules up to the date of such notice, such Member School shall thereupon cease to be a member of the Association.

Expulsion and Suspension

A resolution of a general meeting of the Association may, on the recommendation of the Executive expel or suspend from membership any Member School or Member who commits a breach of these rules or is guilty of conduct which the Executive in its absolute discretion does not consider to have been in the best interest of the Association, provided that such Member shall be given the opportunity of appearing before the Executive to give such explanation as may be given in his, her or their defence.

9. ALTERATIONS OF RULES

These rules may be altered, added to or rescinded by a Special Resolution passed at a general meeting of the Association. Notice of all proposed alterations, additions or rescissions shall be handed to the Secretary in writing and shall be given by the Secretary to each Member by circular or advertisement at least seven clear days before the date of such meeting. Nothing in these rules shall prohibit the amendment of any proposal which has been specified by notice. Any such alterations, additions or rescission shall have effect only when accepted by the Registrar of Incorporated Societies.

10. GENERAL MEETINGS

Notice:

Notice of general meetings of the Association shall be given by circular at least 30 days before the date of such meeting.

Annual General Meeting:

The Annual General Meeting of the Association shall be held each year and shall receive the Annual Report and Annual Accounts. It shall elect the officers and an Executive every second year for the ensuing two years and shall transact any other general business of the Association.

Special General Meetings:

The Executive may at any time, and shall on the written requisition of at least fifty per cent of the financial Member Schools (which requisition shall set out in the form of a resolution notice of the business proposed to be transacted at such meeting) convene a Special General Meeting for any specific purposes which meeting shall be held not more than five weeks after the date of receipt of the requisition by the Secretary.

President:

The Chair at all general meetings shall be taken by the President or in his or her absence, by a person elected by the meeting.

Quorum at a General Meeting:

The quorum at a general meeting shall be representatives of fifty per cent of the financial Member Schools.

Voting:

i. Eligibility

Each Member School shall be entitled to one vote.

ii. Method of Voting

Voting at any general meeting shall be by voice, but two members present may require that voting be by show of hands or secret ballot.

iii. Proxy Voting:

Absent Members eligible to vote may vote by written proxy authorising a member present at the meeting and eligible to vote on the behalf of such absent member. No member present shall be entitled to vote more than

twice (i.e. his own vote and one proxy vote). All proxies shall be in the hands of the Secretary 24 hours before the commencement of the meeting at which it is intended that such proxies shall be exercised.

iv. Numbers:

A bare majority will suffice to carry any proposal other than those specified elsewhere in these rules and for which a two-thirds majority shall be required.

11. POWER TO MAKE REGULATIONS

The Executive may in its absolute discretion make rules or regulations for the management of the Association so long as such rules or regulations are consistent with the powers conferred by this Constitution.

12. EXECUTIVE

Management:

The Management of the Association and its property shall be controlled by the Executive as directed by the General Meeting.

Membership:

The Executive will consist of the officers of the Association and two or more other representatives of Member Schools.

Nominations:

Each candidate for election shall be proposed and seconded at the Annual General Meeting. A nomination for an office holder shall be deemed a nomination for the Executive also.

Chairman:

The Chairman of the Executive shall be the President of the Association who will also be the Chairman for general meetings and shall have a casting as well as deliberative vote.

Method of Voting:

Voting shall be by voice but any Executive member may call for voting by show of hands or secret ballot.

Meetings:

A meeting of the Executive may be called at any time by the President or Treasurer and shall be called within 14 days of receipt by the Treasurer of a requisition signed by two members of the Executive.

Quorum:

A quorum at an Executive meeting shall be three of the members of the Executive.

Power to Co-opt:

The Executive has the power to co-opt to the Executive up to two additional members.

Term of Office:

The members of the Executive shall hold office for two years from the date of their election. The Executive may fill vacancies occurring between elections and those members so appointed shall hold office until the next Annual

General Meeting at which meeting a successor will be elected to hold office until the expiry of the term of the person whose vacancy led to his or her appointment.

14. SUB COMMITTEES

The Executive shall have the power to appoint sub-committees as it considers necessary from time to time and to co-opt expertise as and when required. The Executive may, in its absolute discretion, determine any disputes of matters arising in any sub-committee.

15. HONORARY AUDITOR

An honorary auditor shall be appointed at the Annual General Meeting of the Association and shall not be a member of the Executive. A vacancy occurring in the said office during the year shall be filled by the Executive.

16. DUTIES OF OFFICERS

President:

The President shall take the chair at any meeting at which he or she is present.

Treasurer:

The Treasurer shall keep correct books of account showing the income, expenditure and financial position of the Association and shall explain and balance such accounts at such times as may be required by the Executive. The Treasurer shall also furnish a statement of account and balance sheet at each Annual General Meeting.

17. BANK ACCOUNT

The Association shall have a current account at a registered bank which may be operated by two members of Executive and one other officer.

18. POWER TO BORROW

The Association shall have power to borrow such sums of money as is from time to time deems necessary for the proper administration of its affairs, and for that purpose may pledge by way of security the whole or any part of its assets.

19. POWER TO INVEST

The Association shall have power to invest such sums of money as it from time to time deems necessary in any manner in which the Executive in its absolute discretion thinks fit.

20. CHARGES AND LEVIES

The Executive in its absolute discretion may make any charge to any person, Member or otherwise, for the use of any Association property or privilege.

21. PROFIT BY MEMBERS

No Member of the Association shall receive any profit or emoluments from the Association but members of the Executive may be paid their travelling and other expenses.

22. WINDING UP

The Association may be wound up if the Association at a general meeting of its members passes a resolution requiring the Association to be wound up and the resolution is confirmed at a subsequent general meeting called together for that purpose and held not earlier than thirty days after the date on which the resolution so to be confirmed was passed and such second meeting may also direct the method of disposition of the funds and property of the Association after such dissolution provided that such funds and property shall not be distributed amongst members but paid to or distributed between one or more charitable organisations having objects similar to the Association.